

Materials

Tutor Guides

The Source for Learning and Memory Strategies

By Regina G. Richards

Strategies for teachers to help aid in the development of memory in the classroom. This book presents many ideas for teaching and provides activities for language arts and math instruction.

Maintaining the Balance: A guide to 50/50 management

By Anne DuPrey

This guide is for people who manage volunteer Literacy organizations. It describes a philosophy and is based on the 50/50 system of maintaining a balance between the intake and support focuses of a program.

Literacy and Libraries, Learning from Case Studies

By GraceAnne A. DeCandido

A learning guide devised to help strengthen library-based literacy programs. Practical and specific information that outline the role that libraries play in literacy and adult education.

Literacy Workshop Photocopy Masters

By Laubach Literacy Action

A set of visual aids and activity sheets involving reading, writing and word study. Masters are included for overhead transparencies, handouts and flash cards.

Foundations for Literacy, Structures and Techniques for Multisensory Teaching of Basic Written English Language Skills

By Aylett Royall Cox

This book provides structures and techniques for teaching writing, spelling, and reading. Reading comprehension, oral and written expression with central emphasis on the alphabet and phonics.

Outcome-based evaluation for Literacy programs

By Claudia B. Horn

This guide offers a systematic way to measure whether a program is achieving its goals through outcome-based evaluation. The information can be used by literacy tutors, management staff and directors to help develop a structure to measure their program's outcomes.

Help a Child Learn to Read

By Dr. Judy Blankenship Cheatham

This manual contains a theoretical base from which to tutor young children. It discusses needed skills and approaches for tutoring and provides examples and demonstrations to illustrate theories, concepts and activities.

Equipped for the Future Content Standards, What Adults Need to Know and Be Able to Do in the 21st Century

By Sondra Stein

A reference guide based on the National Institute for Literacy standards of what the goals of teaching and learning should be. The Equipped for the Future Framework and Standards presented will provide learners, educators, and policy makers with a common set of knowledge and skills on meeting the real-world needs of students.

Teaching Adult English Language Learners

By Richard A. Orem

This resource provides methods, materials, information about policy, second language acquisition theory and research for teaching adult English language learners. The developing framework for this book is based on the standards for teaching under TESOL (Teachers of English to Speakers of Other Languages, Inc.)

Planning Literacy and ESL Workshops

By Laubach Literacy Action

This guide helps literacy and ESL program organizers assess their training needs, and then design, conduct, and evaluate workshops and tutor and teacher training.

I Speak English, A Guide to Teaching English to Speakers of Other Languages- Listening, Speaking, Reading, Writing

By Ruth Johnson Colvin

This resource guide contains techniques and principles written for those who wish to help people communicate in English. The simplified methods discussed help tutors practice respect for students as individuals, integrate language components and develop a sensitivity to cultural differences.

ESL Workshop Presentations, Volumes 1 and 2

By Laubach Literacy Action

These guides include presentations that introduce practical techniques for teaching listening, speaking, reading and writing in English. Volume 2 focuses on how to assess learner needs and how to develop lesson plans to meet those needs. Different learner profiles are introduced along with different teaching techniques to fit individual learner needs.

Literacy Workshop Presentations, Volumes 1 and 2

By Laubach Literacy Action

Presentations that provide practical techniques for teaching reading in a way that focuses upon the needs of individual learners. Volume 2 includes presentations that provide practical techniques for developing learner-centered writing activities.

Living in America, Teacher Resource Series, Getting Along with Others

By Paula Schlusberg

This teacher's resource guide combines life skills lessons with lessons for learners on civic rights and responsibilities. The lessons introduce vocabulary, basic sentences and question/answer patterns.

Life skills for Learners

P.A.R.E.N.T.S. Parental Adults: Reading, Encouraging, Nurturing, Teaching, Supporting

By Jane Curtis

This program guide is a resource for parents and caregivers to support their children's early learning. It benefits adults with low levels of English literacy who are developing and practicing their own learning skills, while in the process of teaching their children.

Citizenship, Ready for the Interview

By Lynne Weintraub

This book allows you to learn and practice ways to answer different types of questions the USCIS examiner may ask in the interview. It includes exercises to check your understanding of interview questions and many sample interview segments.

Math for Learners

Math Stories, 1-3

By Joyce M. Scinto

These three books of math problems expose students to math fundamentals and practice with word problems. The books aid in the development of math skills and general comprehension. Multiplication, division, addition, subtraction, fractions and decimal problems are explored.

Non-fiction

The Pilgrims

By Melanie Ann Apel

The book tells the story of the Pilgrims' journey across the Atlantic to the United States from England and their settlement in the New World. Written for beginner readers with illustrations included.

The Solar System

By Don Nardo

A detailed account of how our solar system is formed and an explanation of the Sun and its family. Written for beginner readers with illustrations and diagrams included.

Rain Forests

By Melissa Cole

An introduction to different kinds of rainforests, the plants that grow and the animal species that inhabit the area. Written for beginner readers with illustrations and diagrams included.

Space Travel

By Don Nardo

A historical look at space travel in the past, exploration around our solar system and the possibility of other life in the rest of the galaxy. Written for intermediate readers with illustrations included.

Arctic

By Melissa Cole

This book describes life in the Arctic from its climate, topography, animals and plants. Written for intermediate readers with photographs and diagrams included.

The Oregon Trail

By Dana Meachen Rau

This book tells the story of the great migration of people who traveled westward across America on the Oregon Trail. The chapters describe the journey, the dangers and their arrival. Written for intermediate readers with illustrations and photographs included.

Dolphins

By Kris Hirschmann

A fascinating book about dolphins, their talents and their way of life. Written for advanced readers with photographs included.

The Navajo

By P.M. Boekhoff and Stuart A. Kallen

This book gives a historical account of the Navajo people in North America. It includes chapters on their family life, their beliefs and rituals and reservation life. Written for advanced readers with photographs included.

The Statue of Liberty

By Craig A. Doherty and Katherine M. Doherty

A look at the history of America's most famous landmark. Its origins, construction, restoration and how it is a symbol for freedom. Written for advanced readers with photographs included.

(Level 1)

Michael Jordan

By Nancy Taylor

Michael Jordan is a basketball superstar. This is his story. From highschool, college to the NBA.

Fiction

The Legend of Sleepy Hollow and Rip Van Winkle

By Washington Irving

A collection of three classic stories, "The Legend of Sleepy Hollow," "Rip Van Winkle" and "Golden Dreams." Tales of a headless horseman, the long night's sleep that lasted 20 years, and the most surprising ending to any treasure hunt ever.

The Invisible Man

By H.G. Wells (adapted by Malvina G. Vogel)

A mysterious stranger arrives at an Inn in a quiet country village arousing suspicion and speculation among the townspeople. He keeps his face hidden and his back to everyone. Ultimately, one man solves the mystery and reveals the identity of the faceless Invisible Man!

A Journey to the Center of the Earth

By Jules Verne (adapted by Howard J. Schwach)

It's a race to the interior of the earth itself. Harry, his uncle Hardwigg, and their companions climb down a sleeping volcano that will bring them to the unknown terrain beneath the earth's crust.

20,000 Leagues Under the Sea

By Jules Verne (adapted by Malvina G. Vogel)

A young professor goes in search of a legendary sea monster, only to find that it is really an underwater ship invented by the mad Captain Nemo.

Black Beauty

By Anna Sewell (adapted by Deidre S. Laiken)

Told from a horse's point of view, Black Beauty's story takes you into the mind and heart of a sensitive animal searching for love and understanding.

Ivanhoe

By Sir Walter Scott (adapted by Malvina G. Vogel)

It is a dangerous time in England when a power-hungry king and cruel, ruthless lords battle and bring bloodshed and suffering to the land. One knight, Ivanhoe must fight for his name, his rights, his people, and the woman he loves!

Moby Dick

By Herman Melville (adapted by Shirley Bogart)

Ishmael, a young school teacher signs on board the whaling schooner Pequod. Adventure ensues as Captain Ahab vows to destroy the great white whale who left him lame.

The Adventures of Sherlock Holmes

By A. Conan Doyle (adapted by Malvina G. Vogel)

Master detective Sherlock Holmes solves the most baffling crimes ever conceived! This book contains three fantastic adventures- The Red-Headed League, the Speckled Band, and the Copper Beeches.

The Swiss Family Robinson

By Johann Wyss (adapted by Eliza Gatewood Warren)

When a violent storm at sea destroys their ship, the Robinson family is forced to make a new home on a deserted island. The family must learn to do everything- from finding food to building shelter to protecting themselves from unknown dangers.

(Level 2)

Jurassic Park III

Adapted by Scott Ciencin

Young Eric Kirby is in Jurassic Park with live, dangerous dinosaurs. His parents want to get him out and needs Dr. Alan Grant's help.

Dictionaries

English for Everyday Activities, A Picture Process Dictionary, Basic, High Beginning, English/Spanish, Listening Activity Book

By Lawrence J. Zwier

This verb-based series uses pictures and vocabulary that focuses on the specific processes involved in everyday activities like starting the day and having fun with friends. An audio CD is included.

English Verb Conjugations, 123 Irregular Verbs Fully Conjugated: tense, mood, number

By Vincent F. Hopper

A comprehensive listing of verbs in their infinitive forms, present, past and future participles.

Heinle's Newbury House Dictionary of American English

Builds vocabulary and increases reading, writing, listening and speaking skills. Dictionary has integrated thesaurus.

Heinle's Basic Newbury House Dictionary of American English

To help beginning and intermediate students build their vocabulary and make the transition from bilingual and picture dictionaries to more comprehensive dictionaries. Includes forty pages of full-color art to aid in the learning of new vocabulary.

Comprehension

American Lives, Readings and Language Activities 1-3

By Gail Feinstein Forman

Fifteen high-interest biographies in each of the three books highlighting the lives of people who have helped shape key periods in U.S. history. The readings are accompanied by follow-up exercises and activities that enhance vocabulary skills and language development.

Reading for Today series, 1-5, Themes for Today, Insights for Today, Issues for Today, Concepts for Today and Topics for Today

By Lorraine C. Smith and Nancy Nici Mare

Texts that systematically develop students' reading, vocabulary skills and critical thinking through engaging themes and intensive practice. Students are challenged by building proficiency in their writing, listening and speaking skills.

Far from Home, Reading and Word Study

By William P. Pickett

This workbook provides opportunities for vocabulary practice and reading comprehension. Designed for high beginning to low intermediate learners with many writing exercises.

Stories worth Reading, Skills worth Learning, 1-2

By Betsy Cassriel and Gail Reynolds

These texts explore topics such as music, cultures and work. The readings develop vocabulary and writing skills for low-level readers.

20th Century American Short Stories, Volumes 1-2

By Jean A. McConochie

These texts introduce students to American literature through a rich selection of contemporary authors from the twentieth century. Promotes a strong connection between reading and writing and includes biographical information of the authors and questions after each story. For high-intermediate to advanced readers.

Tapestry, Reading, Books 1-4

By Rebecca L. Oxford and M.E. Sokolik

Concepts that help students become proficient in English and prepared for the academic and social challenges in college and beyond. The books offer motivating activities that recognize a variety of learning styles, integrates learning of different cultures and language skills to improve communication.

Access Reading, Reading in the Real World, Books 1-4

By Tim Collins

Readings that help learners access the information and resources they need to become effective workers, community members and family members. Each unit has a main topic that relates to real life situations such as health and exercise to improving delegation. Books contain interactive activities and exercises, reinforce skills through discussion and structured practice. Audio CDs included.

Across the U.S., State-by-State Reading and Language Activities

By Anita Stern

Geographically-themed lessons that help develop reading, vocabulary, comprehension, discussion, and writing skills. Topics on history, geography and nature, economics, U.S. culture and famous Americans are discussed.

From Home to School, Stories and Activities for Parents, Books 1-2, Literacy, Workbooks

By Ann Gianola

An engaging series geared to parents of school-age children, Adult Basic Education or ESL program. Theme-based activities follow each story and check comprehension, encourage critical thinking and problem-solving, extend vocabulary and writing skills.

Phonics

Say the Word! A Guide to Improving Word Recognition Skills

By Barbara Rosenberg Loss

This handbook provides instructional lessons plus many lists of words and sentences for practice and review. Students will learn about vowels, letter teams and other letter patterns.

Spelling

Patterns in Spelling, Books 1-4

By Tim Brown and Deborah F. Knight

Workbooks that contain exercises on spelling, writing, and pronunciation. Book 1 is focused on short vowels, Book 2 on long vowels, Book 3 on consonant blends and digraphs and Book 4 on other vowel sounds and spellings.

Word-Decoding

Word Strategies, Building a Strong Vocabulary, high beginning and low intermediate

By Janet Giannotti

These texts teach strategies for expanding vocabulary. Definitions, word building and compound words are just some of the lesson components in which students are engaged in targeted exercises and activities.

Writing

Starting Lines, Beginning Writing

By David Blot and David M. Davidson

Thematically organized lessons with guided instruction designed to develop basic writing skills. Topics cover home, school, work, relationships and decisions.

Write Ideas, A Beginning Writing Text

By Connie Shoemaker and Susan Polycarpou

This text is a step by step introduction into the writing process. Topics include family, interests and future goals. Students learn to gather ideas, draft, revise and edit their work.

Write from the Start

By David M. Davidson and David Blot

This text leads high beginning students from questions, pictures, and model compositions into controlled activities. Later sections engage students in more open-ended writing activities and opportunities for creative expression.

Writing to Others

By Cheri Cook

This useful guide for writing provides numerous examples of how to write notes to others. Lessons include instructions on how to write personal letters, business letters, job application letters, invitations and public announcements.

Tools for Writing, A Structured Process for Intermediate Students

By Linda Robinson Fellag and Laura Tomassi Le Drean

This book provides a structured, process approach for students learning to write at the intermediate level. Students build their language skills, rhetoric, sentence structure, vocabulary and grammar.

The Paragraph Book, Books 1 and 2: Writing the How-to Paragraph, Writing the Paragraph that Tells a Story

By Dianne Tucker-LaPlount

These books teach struggling writers to write four types of paragraphs required by state standards. English language learners benefit from the direct instruction, step-by step practice and systematic vocabulary development. Book 2 focuses on the paragraph that tells a story. Students learn to expand shorter paragraphs into longer stories.

Instructional Series

In the Know, The Informational Reading Series 1-4

By Micheal P. O'Donnell and Margo Wood

A series that helps learners practice their reading, writing, dictation and spelling. Lessons contain practical examples from every day life that learners can relate to.

ESL

The Working Experience, 1-3

By Jeanne H. Smith and Harry Ringel

A set of three reading texts for ESL students, that develop vocabulary and word analysis and expand reading and comprehension skills. Lessons encourage open-ended discussion and written expression. Written at the low-beginning, high-beginning, and low-intermediate levels.

Stories to tell our Children

By Gail Weinstein-Shr

An anthology of fourteen stories selected from immigrants and refugee students enrolled in adult ESL programs in the United States and Canada. Following each story is an activity that allows learners to respond to the stories and write about their own experiences.

LifeStories, Books 1-3

By Rosanne Keller

An engaging collection of short stories for English language learners. The characters are easy to relate to in their circle of family, neighbors and co-workers.

The English You Need For the Office

By Susan Dean and Lawrence J. Zwier

This text covers the essential vocabulary of the office for general staff. The presentation of topics such as attending a meeting, using a copying machine, making telephone calls and office safety are represented in words and illustrations. Also includes an audio recording of the text.

Videos

Consonant Sounds and Letters Student Video, For beginning adult literacy and ESOL students

A two cassette video program with a multisensory approach to learning using sound letter associations and pronunciations.

Training by Design videos
“Adults as Learners”
“Interviews with ESL Learners”

I Want to Read, Volumes 1-3

Volume 1 introduces the alphabet in small and capital letters. Volume 2 introduces new letter combinations that change sound in different positions, plurals, punctuations and reading for comprehension. Volume 3 covers understanding words through context, reading rate, word skills and the basis of letter writing.

Working with Adults with Learning Disabilities, Parts 1 and 2

These videos help teachers and trainers of adults increase their awareness of, and learn to screen for, learning disabilities, differences and problems.

Cassette Tapes

Timeless Tales

Retold by Tana Reiff

A series of adventures, fables, folktales, legends, love stories, myths, tales of wonder and tall tales with cassette tapes included.